

MINUTES OF THE
IDAHO STATE BOARD OF PHARMACY

July 12, 2007 – Special Meeting
Conference Call

3380 Americana Terrace Ste 320
Boise, Idaho

Chairman Richard Jones RPh called the meeting to order at 1:07 p.m. In attendance were Kitty Gurnsey, Dwayne Sheffler RPh, Nicole Chopski Pharm D, Berk Fraser RPh. Also present were Kay Christensen Deputy Attorney General, Terry Collins RPh, and the following Board office staff: Ellen Mitchell, Teresa Anderson, Misty Lawrence, Dustie Reyna, and Laura Poulsen.

The Board called this special meeting to discuss filling the vacancy created by the retirement of Richard K Markuson RPh Executive Director, effective June 29, 2007.

Board Member Michael Merrill RPh submitted his resignation from the Board on June 29, 2007; the board accepted resignation. Governor Otter appointed Nicole Chopski Pharm D to the Board effective July 10, 2007.

Kitty Gurnsey motioned to make Berk Fraser Vice Chairman; seconded by Dwayne Sheffler. Motion passed unanimously.

After discussion of hiring an interim director, it was determined that hiring an interim director would only delay the hiring of a permanent director. The Board has received five applications for the Executive Director position. Ellen Mitchell was directed to complete a description of the position for Board review by July 18, 2007 and to contact applicants and schedule interviews throughout the August 2 -3, 2007 board meeting. Each board member will submit four to five interview questions to office staff for compilation by July 18, 2007. Mr. Fraser will check on salary information for the position.

Dwayne Sheffler RPh motioned Berk Fraser RPh be authorized to execute board documents including disciplinary actions and complaints on behalf of the Board. Kitty Gurnsey seconded. Motion passed unanimously.

The Board suggested the office have staff meetings with one board member in attendance. Mr. Fraser is in Boise and is willing to attend those meetings. He will also follow up on any current staff issues.

Kay Christensen DAG reminded the Board that agencies are currently in budget development process for FY 2009. August 4, 2007 is the deadline for rule making; she will follow up with the Board's DFM analyst regarding the Strategic Plan that was due July 1, 2007 and request an extension.

Meeting adjourned 1:45 pm